



Letter of Inquiry to a Donor

A Letter of Inquiry allows a donor to quickly assess if there is a good match between the foundation's interests and the project. If it appears to be a good match, they will request a full proposal.

Write a letter of inquiry to a well-matched donor of your choice.

Include:

- Introduction
- Organizational Description
- Statement of Need
- Methodology
- Other Funding Sources
- Summary

Introduction

Organizational Description



Grant Training Center

1901 N Fort Myer Drive
Suite 1016
Arlington, VA 22209

Statement of Need

Methodology

Other Funding Resources



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Summary